



2021-2022 Participant Application Instructions and Guidelines

Instructions

It is important that each section is filled out completely. Feel free to add additional pages if necessary. Applications must be signed by both employee and employer. The application must be returned to the Foundation on or before May 31, 2021 to be eligible for the program.

Selection Criteria

The Maddox Leadership Institute seeks to identify individuals who are most likely to utilize their leadership abilities to benefit Lea County and its communities. Participation is open to all Lea County residents over the age of 18. The Maddox Leadership Institute will select approximately 30 leaders from private, public, and non-profit sectors. Special consideration will be given to ensure diversity of race, gender, occupational background, and community. Areas of representation will include: business professional, religion, education, health care, social services, and government. This program is highly competitive and for this reason, we encourage applicants reapply if not initially accepted.

Participant Responsibilities

The Maddox Leadership Institute kicks-off with an orientation on Wednesday, September 15, 2021 at the JF Maddox Foundation from 3:00pm-5:00pm followed by a short reception from 5:00pm-6:00pm. This is followed by a two-day retreat beginning on Thursday, September 16, 2021 from 12:00pm – 5:00pm and Friday from 8:30am-5:00pm (Hobbs City Hall Annex). Then monthly sessions will occur on Thursdays from 9:00 am – 4:00 pm through April 2022. Participants are allowed one unexcused absence before they are ineligible for graduation. There are nine sessions total, and **attendance at the orientation, retreat and final session are mandatory**. Failing to attend the retreat and final session will result in automatic ineligibility to graduate. In addition, there are alumni activities held throughout the year. These activities are voluntary.

Questions

For any questions please do not hesitate to contact Mayra Lovas:

Mayra Lovas – Senior Program Officer | 575.393.6338 Ext. 140 | mlovas@jfmaddox.org



*Please see signature page for deadline and return information

Full Name: _____
Last *First* *M.I.*

Preferred Name (if different): _____

Mailing Address: _____
Street Address *Apartment/Unit #*

_____ *City* *State* *ZIP Code*

How long have you lived in Lea County? _____ Gender: _____

Ethnicity: _____ Date of Birth: _____ Shirt Size: _____

Phone (Cell): _____ Phone (Office): _____

Email: _____

Food Sensitivities? _____

Which of the following best describes your current industry:

- Business: Energy related Non-energy related
- Education
- Health Care
- Nonprofit
- Government
- Other _____

Describe your current position:

- Self-employed
- Employed
- Volunteer/Civic/Community

If you are employed, please name your employer and current position?

Employer: _____


Position/title: _____

“To be a part of MLI means that I get the opportunity to transform as an individual who is equipped to revolutionize and inspire growth in our community.”


1. How did you learn about the Maddox Leadership Institute?

2. How do you think leadership development can help you professionally and personally?

3. In your opinion, what are the top 3 challenges in your community or Lea County?




4. How do you plan to contribute to your community as a leader?



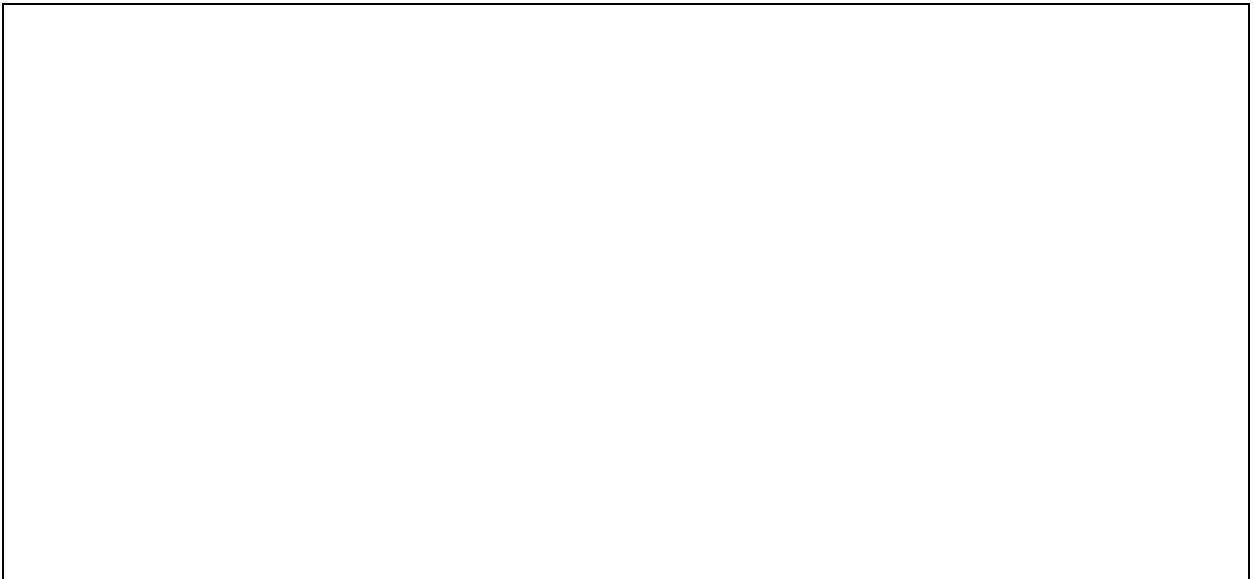
5. Are you currently involved in any of the following activities: civic, business, professional, or volunteer? Do you serve on a board? If so, please list below.

6. What are some additional volunteer activities you would like to become part of in the future?

7. What specific knowledge/skills do you hope to gain from participation in this training?



8. What do you consider your most important accomplishment in community or civic activities?
Why?



Class Topics and Schedule

The Maddox Leadership Institute meets monthly, on **Thursdays from 9:00 am - 4:00 pm** (breakfast & lunch provided), and concludes with graduation on the evening of Thursday, April 28, 2022.

Session	Topic	Date
Orientation Location:	Icebreaker/Expectations/Housekeeping JF Maddox Foundation 3:00pm – 5:00pm (reception to follow)	September 15, 2021 JF Maddox Foundation
Opening Retreat	Day 1 - Understanding Leadership, Understanding Lea County Thursday from 12:00pm – 5:00pm Day 2 – Emergenetics – Friday from 8:30am-5:00pm	September 16 and 17, 2021 Hobbs City Hall Annex
Session 1	Effective Communication (9:00am – 4:00pm)	October 28, 2021 Hobbs City Hall Annex
Session 2	Group Dynamics/Collaborative Decision Making/ Conducting Effective Meetings (9:00am – 4:00pm)	December 2, 2021 JF Maddox Foundation
Session 3	Multigenerational Issues (9:00am – 4:00pm)	January 13, 2022 USW Atrium (Library)
Session 4	Managing Conflict (9:00am – 4:00pm)	February 10, 2022 JF Maddox Foundation
Session 5	Nonprofit and Community Engagement (9:00am – 4:00pm)	March 17, 2022 HMS Training Center
Session 6	Immunity to Change (9:00am – 4:00pm)	April 7, 2022 Hobbs City Hall Annex
Capstone & Graduation	Personal Action Plan (9:00am – 4:00pm) Evening event from 6:00pm – 8:00pm (details to come)	April 28, 2022 JF Maddox Foundation

Commitment

If selected as a participant, it is important both the applicant and employer understand the level of commitment required to be a part of the Maddox Leadership Institute. Signing this application implies understanding and commitment to the attendance terms (attendance to the orientation, retreat, and capstone session are mandatory). The participant is then allowed ONE unexcused absence. Failure to meet these requirements will result in dismissal from the program and ineligibility to graduate.

Commitment and Consent:

- I understand attendance to **orientation, opening retreat, & capstone are mandatory.**
- I understand I am allowed **ONE** unexcused absence, any more than this will result in my ineligibility to graduate from the program.

Signature: _____ Date: _____

Employer Signature: _____ Date _____

Please complete and return this application **NO LATER THAN May 31, 2021** to:

JF Maddox Foundation
Attention: Mayra Lovas
P.O. Box 2588, Hobbs, NM 88241
or email to: mlovas@jfmaddox.org

*Applicants will be notified by June 15, 2021 of acceptance and further details of the program.